ST. PETERSBURG COLLEGE

PARAMEDIC
Certificate
ADMISSIONS GUIDE



ABOUT THE PROGRAM

Paramedics are a mainstay in public health and community service agencies and provide the most advanced care of all EMS professionals.
Our program gives you the skills to excel in this field and a foundation for further EMS education and career advancement. Upon completion, you will have earned PHTLS, ACLS, AND EPC Certifications. The Paramedic Certificate is the second completion point in the EMS-AS degree.

ADMISSIONS REQUIREMENTS CHECKLIST

(Meeting minimum requirements does not guarantee admission)

Term	Applications Accepted	Application Review	Student Notified by Email: xxxxxx#@live.spcollege.edu
Fall: August Spring: January	March 1 – May 15 July 1 – September 15	May 16 – May 31 September 16 – September 30	June 1 October 1

☐ **New** students must complete the St. Petersburg College Admission Application and pay the non-refundable fee. **Returning** students must complete the online Readmission steps in MySPC if you have not enrolled in the previous six semesters.
Admissions and Readmissions
A secondary Health Program Application is required for limited access Health Programs (link below)

☐ Submit official, unopened (sealed) high school or GED transcripts indicating completion of a standard high school diploma or equivalency. ***See Transcripts/Transfer Credit**
If you have completed an A.A.S. degree or higher at an institutionally accredited institution, you do not need to submit high school transcripts.

☐ Submit official, unopened (sealed) transcripts from all institutionally accredited college(s) and/or universities currently or previously attended (outside of St Petersburg College). ***See Transcripts/Transfer Credit**
To confirm posted credits: log into MySPC > My Academics > View Unofficial Transcript > Other/Transfer Credits

☐ Your Academic Standing may have an impact on your admission, enrollment, and financial aid eligibility. See the SPC Academic Standing Policy for details. Academic Standing Policy

☐ I have reviewed the Technical Standards (Essential Functions) of my selected health program. I agree that I can meet the Technical Standards with or without accommodation(s). If you feel that you cannot meet these requirements due to a disability, please contact the Health Education Center Accessibility Services office to set up a confidential consultation at (727) 341-3432 or visit www.spcollege.edu/accessibility.

☐ VECHS/FDLE Authorization forms: Applicants admitted will be required to print, hand sign, scan (either by scanner or mobile PDF app), and upload properly prepared signature pages in the Notice of Intent (NOI) Survey.
If admitted, further details on completing the background, drug testing and fingerprint screening process will be sent in the offer of admission email.

☐ Health Programs Application: Health Program Application
When applying, your Florida State certified Emergency Medical Technician certificate number/issue date or current enrollment status will be requested.
It is the responsibility of the applicant to ensure all admission requirements are satisfied and posted accurately to their student record by the application deadline for admission consideration. For questions about these admissions requirements: Visit Career & Academic Advising

St. Petersburg College is committed to equal access/equal opportunity in its programs, activities, and employment.
For additional information visit www.spcollege.edu/eaeo

Admission notifications will be sent through SPC student email (xxxxxx#@live.spcollege.edu)
If you are not sure how to access your SPC student email, please visit How do I Access My SPC Email

***Transcripts/Transfer Credit:** Submitting Official Transcripts

- Transcripts must be received and evaluated by St. Petersburg College prior to the application deadline to ensure consideration. Please allow 30 days.
- We do not accept unofficial copies or unsealed official copies.
- International students, please refer to Submitting Official Transcripts
- Transcripts for course credit earned by exam(s) (e.g., AP, CLEP) must be provided from the originating testing agency.
- **If you have submitted updated transcripts from one institution, please verify that your most recent coursework is evaluated and posted to your SPC record.**

***Alternative Satisfaction**

- Transfer courses for which there is no direct SPC equivalent will be posted as elective credit and designated with a number ending in "999"; additionally, upper division (300/3000 level or higher) transfer credits do not automatically post to your SPC record.
- Upper division coursework (transfer or SPC) will not automatically satisfy admission requirements; it must be requested by the student.
- If you believe a course posted as an elective should satisfy a degree requirement, or you would like an upper division course be used to satisfy a lower division course, please complete the Alternative Satisfaction Survey
  A copy of your transcript from the former institution and a course syllabus will be required.
  *All transcript/transfer credit questions can be directed to Career & Academic Advising

Program Information

- The Paramedic program will prepare the student for the Paramedic Certification Exam.
- Up to 36 students are admitted.
- Clinical facilities may prohibit students who do not have an assigned social security number from participating in clinical experiences which are a mandatory component of the curriculum. If other placement options are not available, the student would need to withdraw from that semester and would not be able to progress in the program. These factors must be taken into consideration prior to pursuing admission to the program.
- Classroom sessions meet two days per week and follow a shift friendly schedule.
- Along with the classroom, students will complete the required number of hours and competencies in the clinical and field environment.
- This program is relocating to the SPC St Petersburg/Gibbs campus located at 6605 5th Ave N, St Petersburg, FL

Selection Criteria, Selection Process and Admissions

- **All application requirements must be satisfied by the closing of the application window.**
- Up to 36 students will be admitted

Priority Group (18 seats) To be considered for the Priority Group, an applicant must be employed by an EMS/Hospital partner within Pinellas, Pasco, Hillsborough or Manatee Counties.
An **EMT Employment Verification Form** (page 4) is required and must be properly submitted by the employer during the application window, as indicated on the form to EMSAdmissions@spcollege.edu. Applicants will be selected in the order the form is received, and a Health Program Application must be submitted by the student and all other admissions requirements completed.

General Group (18 seats) The General Group will include those that applied for the Priority Group but were not selected for the first 18 seats and all other applicants.
A **point system** is used for selection based on the highest category a student qualifies for. If there is a tie, a lottery will be used.
15 points Employment with a local EMS / hospital partner within Pinellas County.
*An **EMT Employment Verification Form** (page 4) is required and must be properly submitted during the application window, as indicated on the form, to EMSAdmissions@spcollege.edu
15 points SPC EMT graduate (credit or non-credit) within 24 months of the application deadline
10 points Employment with an EMS / hospital partner within Pasco, Hillsborough or Manatee counties.
*An **EMT Employment Verification Form** (page 4) is required and must be properly submitted during the application window, as indicated on the form, to EMSAdmissions@spcollege.edu
10 points Military veteran - current reserve or guard member or honorably discharged veteran; DD214 required
10 points Bachelors' degree or higher from an institutionally accredited college/university, OR
5 points Associate's degree from an institutionally accredited college/university

If you are admitted, you will need to complete the following pre-enrollment requirements prior to the start of the first course to maintain eligible status.

- Complete the Notice of Intent survey by the date indicated in the admission email.
- Successfully pass a drug test, background check, fingerprinting screening by date indicated in the admission email. Student paid.
- Complete the Health Education Program orientation. Details provided in the admission email.
- Complete the Health Examination Form and any required immunizations. Details provided at orientation.
- Completion of BLS Provider from American Heart Association by date indicated at the orientation.

If you are not admitted, please discuss admissions qualifications with an Academic Advisor and consider reapplying during a future application cycle.

Estimated Cost

Detailed program cost information can be found in the College's Academic Catalog.

Accessibility Services

St. Petersburg College is committed to providing quality education and services to all students by ensuring that admission, academic programs, support services, student activities, and campus facilities are accessible to and usable by qualified students with disabilities. Each specific health program has its own technical standards which all students must meet with or without accommodation(s). To help students achieve success, Accessibility Services works with students, faculty, and staff to coordinate the provision of reasonable accommodations. To put your accommodations in place, please contact the Health Education Center Accessibility Services at (727) 341-3432 or visit http//www.spcollege.edu/accessibility

Paramedic Certificate

MAJOR CORE COURES A grade of "C" or higher is required.	Credits
TERM ONE	
EMS 2601 Paramedic Theory 1	**10**
EMS 2601L Paramedic Laboratory 1	**4**
EMS 2664 Paramedic Clinical 1	**3**
TERM TWO	
EMS 2602 Paramedic Theory 2	**10**
EMS 2602L Paramedic Laboratory 2	**4**
EMS 2665 Paramedic Clinical 2	**4**
TERM THREE	
EMS 2659C Paramedic Field Internship	**7**

To view Program of Study, please refer to Paramedic Certificate

SPC St. Petersburg College

EMT EMPLOYMENT VERIFICATION

INFORMATION

PREFERENCE FOR ADMISSIONS INTO THE ST. PETERSBURG COLLEGE PARAMEDIC CERTIFICATE PROGRAM WILL BE GIVEN TO THOSE CURRENTLY EMPLOYED AS EMTs WITHIN THE COMMUNITY. EIGHTEEN (18) SEATS WILL BE HELD ON A FIRST COME FIRST SERVE BASIS.

LIMITED TO AGENCIES/DEPARTMENTS IN PINELLAS, PASCO, HILLSBOROUGH, AND MANATEE COUNTIES.

APPLICANT INFORMATION

STUDENT NAME: _____

SPC STUDENT NUMBER: _____

PREFERRED SEMESTER START: _____

EMPLOYERS STATEMENT/VERIFICATION

I certify that (student name) _____ is currently employed as a licensed Emergency Medical Technician.

AGENCY/COMPANY/DEPARTMENT: _____

SUPERVISOR NAME: _____

SUPERVISOR PHONE: _____

SUPERVISOR EMAIL: _____

SUPERVISOR SIGNATURE & DATE: _____

*To receive a Community Partner seat, this form must be completed and returned by an agency/department representative through agency/department email to EMSAdmissions@spcollege.edu.

*Employment verification forms will only be accepted during the application window.
** **Fall start**: March 1 - May 15 ** **Spring start**: July 1 -September 15 **

*Students are responsible for completing the Health Program Application.

The Board of Trustees of St. Petersburg College affirms its equal opportunity policy in accordance with the provisions of the Florida Educational Equity Act and all other relevant state and federal laws, rules, and regulations. The college will not discriminate on the basis of race, color, ethnicity, religion, sex, age, national origin, marital status, pregnancy, sexual orientation, gender identity, genetic information, or against any qualified individual with disabilities in its employment practices or in the admission and treatment of students. Recognizing that sexual harassment constitutes discrimination on the basis of sex and violates this Rule, the college will not tolerate such conduct. Should you experience such behavior, please contact Dr. Devona Pierre, Executive Director, Organizational Culture and Engagement/Title IX Coordinator, at 727-341-3261; by mail at P.O. Box 13489, St. Petersburg, FL 33733-3489; or by email at eaeo_director@spcollege.edu.

UPDATED 1/26 JW