ST. PETERSBURG COLLEGE

SURGICAL SERVICES ASSOCIATE IN SCIENCE

ADMISSIONS GUIDE

ABOUT THE PROGRAM

Surgical Technologists are an important part of a patient care team working under a surgeon, anesthesiologist or anesthetist, or professional registered nurse during surgical procedures. Your job may take place in hospital operating rooms, delivery rooms, ambulatory centers, and physician offices where you help maintain a safe, clean operating environment.

ADMISSIONS REQUIREMENTS CHECKLIST

(Meeting minimum requirements does not guarantee admission)

Term	Applications Accepted	Application Review	Student Notified by Email: xxxxxx#@live.spcollege.edu
Summer: May	Dec 1 - March 15	March 16 – March 31	April 1

☐ **New** students must complete the St. Petersburg College Admission Application and pay the non-refundable fee. **Returning** students must complete the online Readmission steps in MySPC if you have not enrolled in the previous six semesters. Admissions and Readmissions

A secondary Health Program Application is required for limited access Health Programs (link below)

☐ Submit official, unopened (sealed) high school or GED transcripts indicating completion of a standard high school diploma or equivalency. ***See Transcripts/Transfer Credit**
If you completed an A.A.S. degree or higher at an intuitionally accredited college/university, we would not need your high school/GED transcript or Home School Affidavit.

☐ Submit official, unopened (sealed) transcripts from all institutionally accredited college(s) and/or universities currently or previously attended (outside of St Petersburg College). ***See Transcripts/Transfer Credit**
To confirm posted credits: log into MySPC > My Academics > View Unofficial Transcript > Other/Transfer Credits

☐ Students must have a cumulative grade point average of 2.00 on a 4.00 scale in all postsecondary coursework. Your Academic Standing may have an impact on your admission, enrollment, and financial aid eligibility. See the SPC Academic Standing Policy for details. Academic Standing Policy

☐ Completion of at least 16 credit hours from the A.S. Surgical Services program, including:

- **BSC 2085 and BSC 2085L Human Anatomy & Physiology 1 and Lab** with a grade of "C" or better
- **BSC 2086 and BSC 2086L Human Anatomy & Physiology 2 and Lab** with a grade of "C" or better
- **HSC 1531 Medical Terminology** with a grade of "C" or better
- **ENC 1101 Composition 1** with a grade of "C" or better
- 3 credits from the State approved General Education **Math core** coursework with a grade of "C" or better
- **Computer/Information Literacy Competency**, not included in GPA calculation

☐ Students must have a minimum grade point average of **2.5** on a 4.00 scale in all A.S. Surgical Services Pre-entry coursework completed at the time of application.

St. Petersburg College is committed to equal access/equal opportunity in its programs, activities, and employment.
For additional information visit www.spcollege.edu/eaeo

☐ I have reviewed the Technical Standards (Essential Functions) of my selected health program. I agree that I can meet the Technical Standards with or without accommodation(s). If you feel that you cannot meet these requirements due to a disability, please contact the Health Education Center Accessibility Services office to set up a confidential consultation at (727) 341-3432 or visit www.spcollege.edu/accessibility.

☐ VECHS/FDLE Authorization forms: Applicants admitted will be required to print, hand sign, scan (either by scanner or mobile PDF app), and upload properly prepared signature pages in the Notice of Intent (NOI) Survey. If admitted, further details on completing the background, drug testing and fingerprint screening process will be sent in the offer of admission email.

☐ **Health Programs Application: Health Programs Application**
It is the responsibility of the applicant to ensure all admission requirements are satisfied and posted accurately to their student record by the application deadline for admission consideration.
For questions about these admissions requirements: Visit Career & Academic Advising

Admission notifications will be sent through SPC student email (xxxxxx#@live.spcollege.edu)
If you are not sure how to access your SPC student email, please visit How do I Access My SPC Email

***Transcripts/Transfer Credit:** Submitting Official Transcripts

- Transcripts must be received and evaluated by St. Petersburg College prior to the application deadline to ensure consideration. Please allow 30 days.
- We do not accept unofficial copies or unsealed official copies.
- International students, please refer to Submitting Official Transcripts
- Transcripts for course credit earned by exam(s) (e.g., AP, CLEP) must be provided from the originating testing agency.
- **If you have submitted updated transcripts from one institution, please verify that your most recent coursework is evaluated and posted to your SPC record.**

***Alternative Satisfaction**

- Transfer courses for which there is no direct SPC equivalent will be posted as elective credit and designated with a number ending in "999"; additionally, upper division (300/3000 level or higher) transfer credits do not automatically post to your SPC record.
- Upper division coursework (transfer or SPC) will not automatically satisfy admission requirements; it must be requested by the student.
- If you believe a course posted as an elective should satisfy a degree requirement, or you would like an upper division course be used to satisfy a lower division course, please complete the Alternative Satisfaction Survey
  A copy of your transcript from the former institution and a course syllabus will be required.
  *All transcript/transfer credit questions can be directed to Advising at SPC || St. Petersburg College

Program Information and Schedule

- The A.S. Surgical Services degree will prepare students for the National Licensing Certifying Examination for Surgical Technologists to become a Certified Surgical Technologist (CST).
- The Surgical Technology curriculum prepares individuals to assist in the care of the surgical patient in the operating room and to function as a member of the surgical team.
- Students will apply theoretical knowledge to the care of patients undergoing surgery and develop skills necessary to prepare supplies, equipment, and instruments; maintain aseptic conditions; prepare patients for surgery and assist surgeons during operations.
- Clinical facilities may prohibit students who do not have an assigned social security number from participating in clinical experiences which are a mandatory component of the curriculum.
  If other placement options are not available, the student would need to withdraw from that semester and would not be able to progress in the program. These factors must be taken into consideration prior to pursuing admission to the program.
- One cohort is available each year: Summer start
  Students attend classes 8:00 a.m. – 4:00 p.m. three to four days per week. Attendance is mandatory.

Selection Criteria, Selection Process and Admissions

- **All application requirements must be satisfied by the closing of the application window.**
- 12 students admitted.
- Up to three (3) seats may be given to individuals employed by our community partner, BayCare.
- When the number of eligible applicants exceeds program availability, selective criteria are used to determine which applicants are admitted.
- This criterion is based on a point system using the pre-entry GPA and completion of pre-entry, general education, and support coursework. Students will be considered using a point system based on health program GPA, and the number of general education and support coursework credits completed.
  - **25 points** may be awarded based on the number of health program pre-entry, general education and support coursework credits completed.
  - **40 points** may be awarded based on the health program GPA earned from pre-entry coursework, excluding Computer/Information Literacy.

If you are admitted, you will need to complete the following pre-enrollment requirements to maintain eligible status.

- Complete the Notice of Intent survey by the date indicated in the admission email.
- Successfully pass a background check and drug screening by the date indicated in the admission email.
- Complete the Health Education Program orientation on the date indicated in the admission email.
- Complete any required immunizations.

Health, Drug Screening and Background Check requirements are mandated by clinical affiliate sites. Failure to comply with the Clinical Requirements may result in removal from the clinical courses and removal from the Surgical Services program.

If you are not admitted, please discuss admissions requirements with an Academic Advisor and consider reapplying during a future application cycle.

Estimated Cost

Detailed program cost information can be found in the College's Academic Catalog.

Accessibility Services

St. Petersburg College is committed to providing quality education and services to all students by ensuring that admission, academic programs, support services, student activities, and campus facilities are accessible to and usable by qualified students with disabilities. Each specific health program has its own technical standards which all students must meet with or without accommodation(s). To help students achieve success, Accessibility Services works with students, faculty, and staff to coordinate the provision of reasonable accommodations. To put your accommodations in place, please contact the Health Education Center Accessibility Services at (727) 341-3432 or visit http//www.spcollege.edu/accessibility

A.S. Surgical Services

PRE-ENTRY COURSES (16 credits) A grade of "C" or higher is required. (Some may **not** be satisfied by an Associate in Arts or higher degree) **Admission GPA calculated from these 16 credits; computer/information literacy competency excluded.**	**Credit Points**
BSC 2085 HUMAN ANATOMY & PHYSIOLOGY 1 (May **not** be satisfied by an Associate in Arts or higher degree)	3
BSC 2085L HUMAN ANATOMY & PHYSIOLOGY 1 LAB (May **not** be satisfied by an Associate in Arts or higher degree)	1
BSC 2086 HUMAN ANATOMY & PHYSIOLOGY 2 (May **not** be satisfied by an Associate in Arts or higher degree)	3
BSC 2086L HUMAN ANATOMY & PHYSIOLOGY 2 LAB (May **not** be satisfied by an Associate in Arts or higher degree)	1
HSC 1531 MEDICAL TERMINOLOGY (May **not** be satisfied by an Associate in Arts or higher degree)	2
COMPOSITION 1 (May be satisfied by an Associate in Arts or higher degree) 3 credits from the approved General Education COMPOSITION coursework ENC 1101 – Composition 1 or ENC 1101H (Honors)	3
MATHEMATICS (May be satisfied by an Associate in Arts or higher degree) 3 credits from the approved General Education MATHEMATICS – CORE	3
COMPUTER/INFORMATION LITERACY COMPETENCY (May be satisfied by an Associate in Arts or higher degree) Competency may be demonstrated by completing the Computer Information and Literacy Exam OR by successful completion of one of the approved Computer/Information Literacy Competency courses. No minimum credits required.	
Health Program GPA Calculator Click Here **Pre-entry courses above** **GPA multiplied by 10 = GPA points** for example, 4.0 X 10 = 40 GPA points **maximum 40**	
GENERAL EDUCATION COURSES (9 credits) A grade of "C" or higher is required; *not included in GPA calculation* (May be satisfied by an Associate in Arts or higher degree)	
HUMANITIES AND FINE ARTS 3 credits from the approved General Education HUMANITIES AND FINE ARTS – CORE coursework *Recommended: a CORE Humanities that meets the Enhanced World View**	3
SOCIAL AND BEHAVIORAL SCIENCES 3 credits from the approved General Education SOCIAL AND BEHAVIORAL SCIENCES – CORE coursework *Recommended: a CORE Social and Behavioral Science that meets the Civic Literacy requirement***	3
PHI 1600 or PHI 1600H (Honors) **APPLIED ETHICS** 3 credits from the approved General Education ETHICS coursework	3
***ENHANCED WORLD VIEW:** (May be satisfied by an Associate in Arts or higher degree) Complete at least one 3-credit course intended to enhance the student's world view considering an increasingly globalized economy. This course may also be used to satisfy another General Education Requirement (Humanities and Fine Arts)	
****CIVIC LITERACY:** A.S. Surgical Services Program of Study A.S. General Education Requirements – Civic Literacy Students entering an A.S. Degree program in the 2022-2023 academic school year, or thereafter, must demonstrate competency through successful completion the Civic Literacy requirement. This may include a course and exam, or an alternative accelerated mechanism. This course may also be used to satisfy another General Education Requirement (Social & Behavioral Sciences)	
GENERAL EDUCATION AND PRE-ENTRY COURSE CREDIT HOUR TOTALS **maximum 25**	
POINTS FOR SELECTIVE ADMISSIONS (Pre-entry GPA points + Credit points) **maximum 65**	

To view approved General Education courses, please refer to A.S. General Education requirements