ST. PETERSBURG COLLEGE

VETERINARY TECHNOLOGY Online ASSOCIATE IN SCIENCE

ADMISSIONS GUIDE

VETERINARY TECHNOLOGY

ABOUT THE PROGRAM

Put your love of animals to work for you by earning a Veterinary Technology degree from St. Petersburg College. Our Veterinary Technology A.S. Degree gives you a solid foundation for success.
Online students working at a veterinary practice will integrate their hard-earned clinical experience with online classroom activities.

ADMISSIONS REQUIREMENTS CHECKLIST

Term	Applications Accepted	Application Review	Student Notified by Email: xxxxxx#@live.spcollege.edu
Fall: August	April 1 – July 15	weekly	Weekly; Thursdays beginning in May **Final Notifications: July 21**
Spring: January	July 16 – November 15	weekly	Weekly; Thursdays beginning in September **Final Notifications: December 1**
Summer: May	December 1 – March 31	weekly	Weekly; Thursdays beginning in February **Final Notifications: April 15**

- □ **New** students must complete the St. Petersburg College Admission Application and pay the non-refundable fee. **Returning** students must complete the online Readmission steps in MySPC if you have not enrolled in the previous six semesters. Admissions and Readmissions

  A secondary Health Program Application is required for limited access Health Programs (link below)

- □ Submit official, unopened (sealed) high school or GED transcripts indicating completion of a standard high school diploma or equivalency. ***See Transcripts/Transfer Credit**
  If you have completed an A.A.S. degree or higher at all institutionally accredited institution, you do not need to submit high school transcripts.

- □ Submit official, unopened (sealed) transcripts from all institutionally accredited college(s) and/or universities currently or previously attended (outside of St Petersburg College). ***See Transcripts/Transfer Credit**

- □ Students must demonstrate they are at college level in Writing, Reading, and Math either through appropriate test scores or through appropriate course completion.

- □ Students must have a cumulative grade point average of 2.00 on a 4.00 scale in all postsecondary coursework.
  Your Academic Standing may have an impact on your admission, enrollment, and financial aid eligibility.
  See the SPC Academic Standing Policy for details. Academic Standing Policy

St. Petersburg College is committed to equal access/equal opportunity in its programs, activities, and employment.
For additional information visit www.spcollege.edu/eaeo

- ☐ Complete at least 15 credits of approved General Education and Support courses from the A.S. Veterinary Technology program with a "C" or better, including:
  - 3 credits from the State approved General Education **Composition 1** coursework or an equivalent
  - 3 credits from the State approved General Education **Math Core** coursework
  - 3 credits from the State approved General Education **Natural Science Core** coursework **and a science lab**
  - 6 additional approved General Education credits from the A.S. Veterinary Technology program

  To view approved General Education courses, please refer to A.S. General Education Requirements.

- ☐ Complete a minimum of 40 hours of Veterinary Hospital Observation and discussion with a veterinarian and veterinary technician in a veterinary practice. **These hours should be completed or near completion prior to applying.**
  *Please review the **Veterinary Technology Observation requirements** (page 5 of this Admissions Guide) and print the **Veterinary Technician Observation** form (pages 6 & 7).*
  *If admitted, a completed **Veterinary Technician Observation** form, signed by the Veterinary Clinic, will be required as part of the Student Success Course which is completed prior to enrolling in classes.*

- ☐ I have reviewed the Technical Standards (Essential Functions) of my selected health program. I agree that I can meet the Technical Standards with or without accommodation(s). If you feel that you cannot meet these requirements due to a disability, please contact the Health Education Center Accessibility Services office to set up a confidential consultation at (727) 394-6289 or visit www.spcollege.edu/accessibility.

- ☐ Submit the Health Programs Application: Health Programs Application
  It is the responsibility of the applicant to ensure all admission requirements are satisfied and posted accurately to their student record by the application deadline for admission consideration.
  For questions about these admissions requirements: Visit Career & Academic Advising

  Admission notifications will be sent through SPC student email (xxxxxx#@live.spcollege.edu)
  If you are not sure how to access your SPC student email, please visit How do I Access My SPC Email

***Transcripts/Transfer Credit:** Submitting Official Transcripts

- **Transcripts must be received and evaluated by St. Petersburg College prior to the application deadline to ensure consideration.**
- We do not accept unofficial copies or unsealed official copies.
- Transcripts for course credit earned by exam(s) (e.g., AP, CLEP) must be provided from the originating testing agency.
- Transfer courses for which there is no direct SPC equivalent will be posted as **elective credit** and designated with a '999' course number; additionally, **upper division** transfer credits are not posted automatically for lower division programs. If you believe a course posted as an elective should satisfy a degree requirement, or you would like an upper division course be used to satisfy a lower division course, please complete the **Alternative Satisfaction Survey**: https://web.spcollege.edu/survey/21215
  A copy of your transcript from the former institution and a course syllabus will be required.
  Questions can be directed to Academic Advising

Program Information and Schedule

- The A.S. Veterinary Technology degree will prepare students for the National Certification Exam.
- SPC's online Veterinary Technology A.S. Degree program can be completed by taking clinical practicums where you live. Clinical practicums require the student to obtain an agreement with a veterinary facility under the supervision of a credentialed technician or veterinarian who oversees your academic experience for credit in the program.
- Three cohorts are available each year: Fall, Spring, and Summer
- Online students are required to complete 280 hours of clinical experience in a veterinary facility during each semester enrolled in the program.
- Students should expect a minimum of 3 hours studying per credit hour, each week.
- Some online courses hold weekly evening chat sessions where students participate in discussions relevant to the course subject.
- Completion of the program allows a student to apply to SPC's B.A.S. Veterinary Technology.

Selection Criteria, Selection Process and Admissions

- **All application requirements must be satisfied by the closing of the application window.**
  Fall enrollment included for Spring admissions if grades are received and posted to transcript.
- The Veterinary Technology Online A.S. degree program will accept applications continually throughout the year.
  Please apply once your prerequisite coursework has been completed and posted to your SPC transcript.
  All qualified students will be admitted and will be eligible to enroll in the following semester.

If you are admitted, you will need to complete the following pre-enrollment requirements to maintain eligible status.

- Complete the Notice of Intent survey by the date indicated in the admission email.
- Successfully pass a background check and drug screening by the date indicated in the admission email.
  International Drug Testing and Background checks may incur additional expense and delays.
- Complete the Health Education Program orientation and Student Success Course.
  Details provided in the admission email and department Welcome Letter.
- Complete any required immunizations.
  Veterinary Technology students are required to be vaccinated for rabies at the student's expense.
  It is recommended students research the cost of the vaccines prior to applying and once admitted, ensure drug testing and background check is clear before beginning the rabies vaccine series.

If you are not admitted, please discuss admissions qualifications with an Academic Advisor and consider reapplying during a future application cycle.

Estimated Cost

Detailed program cost information can be found in the College's Academic Catalog.

Accessibility Services

St. Petersburg College is committed to providing quality education and services to all students by ensuring that admission, academic programs, support services, student activities, and campus facilities are accessible to and usable by qualified students with disabilities. Each specific health program has its own technical standards which all students must meet with or without accommodation(s). To help students achieve success, Accessibility Services works with students, faculty, and staff to coordinate the provision of reasonable accommodations. To put your accommodations in place, please contact Accessibility Services at (727) 394-6289 or visit http//www.spcollege.edu/accessibility

A.S. Veterinary Technology

At least 15 of the 21 General Education and Support Course credits must be completed to be eligible to apply for admission to the program, including Composition, Core Math, Core Science, and lab.

PRE-ENTRY COURSES A grade of "C" or higher is required.	**Credits**
GENERAL EDUCATION COURSES (May be satisfied by an Associate in Arts or higher degree)	
COMMUNICATIONS - Composition 1 3 credits from the approved General Education COMPOSITION 1 coursework ENC 1101- Composition I or ENC 1101H (Honors)	**3**
MATHEMATICS - Core 3 credits from the approved General Education MATHEMATICS coursework	**3**
SUPPORT COURSES (May not be satisfied by an Associate in Arts or higher degree)	
NATURAL SCIENCE CORE and a SCIENCE LAB 3 credits from the approved General Education NATURAL SCIENCE and SCIENCE LAB coursework	**3**
GENERAL EDUCATION COURSES A grade of "C" or higher is required. (May be satisfied by an Associate in Arts or higher degree)	
COMMUNICATIONS – Speech 3 credits from the approved General Education SPEECH coursework	**3**
SOCIAL AND BEHAVIORAL SCIENCES - Core 3 credits from the approved General Education SOCIAL AND BEHAVIORAL SCIENCES coursework *Recommended: a CORE Social and Behavioral Science that meets the Civic Literacy requirement* *	**3**
HUMANITIES AND FINE ARTS - Core 3 credits from the approved General Education HUMANITIES AND FINE ARTS coursework *Recommended: a CORE Humanities and Fine Arts that meets the Enhanced World View***	**3**
ETHICS 3 credits from the approved General Education ETHICS coursework	**3**
COMPUTER/INFORMATION LITERACY COMPETENCY Competency may be demonstrated by completing the Computer Information and Literacy Exam OR by successful completion of one of the approved Computer/Information Literacy Competency courses. No minimum credits required.	
GRADUATION REQUIREMENTS	
***CIVIC LITERACY:** A.S. Veterinary Technology Program of Study A.S. General Education Requirements – Civic Literacy Students entering an A.S. Degree program in the 2022-2023 academic school year, or thereafter, must demonstrate competency through successful completion the Civic Literacy requirement. This may include a course and exam, or an alternative accelerated mechanism. This course may also be used to satisfy another General Education Requirement (Social & Behavioral Sciences)	
****ENHANCED WORLD VIEW:** Complete at least one 3-credit course intended to enhance the student's world view considering an increasingly globalized economy. This course may also be used to satisfy another General Education Requirement (Humanities and Fine Arts)	

To view approved General Education courses, please refer to A.S. General Education Requirements

Veterinary Technology Observation Requirements

Please collect the following information while completing your 40 observation hours. This is for informational purposes only and does not need to be sent to the Health Education Center.

- **Name of Facility**
- **Date**
- **Time Spent**
- **Name of Health Provider**
- **Provider's License Number**

Please make sure that you have **discussed** the following items:

- Anticipated wages for a registered veterinary technician
- Working hours for a veterinary technician
- Benefits: vacation, continuing education allowance, uniform allowance
- Rewards for being a veterinary technician
- Challenges associated with being a veterinary technician

In addition, please make sure that you have **observed** the following:

- Observation of minor surgical procedures:
    - Abscess drainage, laceration repair
- Observation of major surgical procedures – large or small animal
    - Small animal – castration, ovariohysterectomy
- Observation of dental prophylaxis procedures
- Observation of the technician's role in:
    - Anesthesia
    - Surgical assisting
    - Sample collection
- Office procedures:
    - Appointment scheduling, invoice preparation, cash management
- Client interaction:
    - History taking, client education
- Kennel or stall clean-up
- Animal medicating
- Euthanasia, if possible
- Instrument clean-up
- Laboratory procedures:
    - Parasitology, hematology, serology
- Miscellaneous procedures:
    - Anal sac expression, ear cleaning

Veterinary Technician Observation

This is to certify that _____ has worked/observed in my clinic 40 hours within the past two years.
Please rate the student objectively based on observed behaviors. Give feedback that can help the student/program identify both strengths and areas of potential growth.

If you have concerns about this student joining the veterinary technology profession, please contact the Program Director immediately by calling St. Petersburg College at (727) 302-6733 or by email at Gorham.Tricia@spcollege.edu. **If you would rather share this observation form privately, you may also send it to Tricia Gorham at the email provided above**.

****This form must be completed by a CVT, RVT, LVT, DVM, or VMD**
****Digital Signatures are not accepted**

Student Name:	
Clinic Name:	
Supervisor's printed name and credentials	
Supervisor's phone number	
Supervisor's email	
Supervisor's signature	

Please check off the observations/discussions that have been completed:

- ☐ Job duties of a credentialed veterinary technician
- ☐ Anticipated wages for a credentialed veterinary technician
- ☐ Working hours and physical requirements for a veterinary technician

Observation of the technician's role in:

- ☐ Anesthesia
- ☐ Surgical assisting
- ☐ General nursing care of hospitalized patients
- ☐ Radiology procedures
- ☐ Observation of major surgical procedures
- ☐ Veterinary Software – appointment scheduling, invoice preparation, cash management
- ☐ Client interaction / Education
- ☐ Instrument clean-up / Autoclaving
- ☐ Laboratory procedures: parasitology, hematology, serology

Assessment Scale

- **N/A – Not Applicable:** The work-based learning opportunity provided no opportunity to observe this type of skill
- **1 – Performance Improvement Needed**: Needs to have a strategy to improve
- **2 – Competent:** Regularly demonstrates and is aware of the importance
- **3 – Proficient:** Exceeds expectations, showing initiative to learn

	Employability Skills	Score (1-3) Rate each category, not each skill	Feedback
Applied Knowledge	**Critical Thinking** • Thinks creatively • Thinks critically • Makes sound decisions • Solves problems • Reasons • Plans/organizes		
Effective Relationships	**Interpersonal Skills** • Understands teamwork and works well with others • Responds to customer needs • Respects individual differences **Personal Qualities** • Demonstrates responsibility and self-discipline • Adapts and shows flexibility • Demonstrates a willingness to learn • Demonstrates integrity • Demonstrates professionalism		
Workplace Skills	**Resource Management** • Manages time/arrives promptly **Communication Skills** • Communicates verbally • Listens actively • Observes carefully • Effectively communicates with staff • Works in a manner that ensures safety to oneself, animals, and co-workers		
Evaluation Review	Are you willing to allow this student to return to your practice to complete the clinical hours required of the program? If not, could you please provide feedback as to why.		